

LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
REGULAR MEETING

TUESDAY, 7:02 P.M.

SEPTEMBER 17, 2013

MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION REGULAR MEETING HELD SEPTEMBER 17, 2013.

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on September 17, 2013 at 7:02 p.m. at Licking Heights West School, 1490 Climbing Fig Drive, Blacklick with Mr. Mark Loth, President, presiding.

Mr. Loth asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Mark Loth, Mrs. Nicole Roth, Mr. Matt Satterwhite and Mr. Richard Wand.

The President presented the agenda and asked if there were any additions or deletions. The following changes were made:

- A. Resolution #09-13-197, change policy number to 9211.

**Resolution #09-13-183. ADOPTION OF THE AGENDA**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education adopts the agenda as changed.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

Presentation of Prepared Remarks by the Public

Meg Beavers – Recap of the Pageant of Bands

Presentations:

- A. Poetry Reading, 1<sup>st</sup> Grade – Mrs. Mangus  
Vocal Performance, 2<sup>nd</sup> Grade – Mrs. Frye and Mrs. Maiejewski
- B. Update: Board Goals and Objectives
- C. Presentation of the ESCCO Year End Report

Discussions

- A. Board Committees

## Curriculum

- Apex Program– New curriculum enrichment and credit recovery program
- Broadcast journalism course of study reviewed
- Curriculum goals – Planning for current and future years
- Discussed course offerings
- Discussed timelines for approvals
- Discussed ACT testing and SAT testing – Promoting SAT as well as ACT

## Building and Grounds

- Ductwork issues at LH West
- West enrollment impact reviewed
- Reviewed potential for modulars
- Ohio School Facilities Commission (OSFC) funding and discussed
- Need for land to build new high school
- Soccer field and football scoreboard updates
- Drainage issues fixed at the Summit site
- Paving and roof projects complete

## Finance

- Reviewed five year forecast
- Update on Permanent Improvement (PI) funds

## Treasurer's Report

- OSFC update
- GFOA (Government Finance Officers Association) Conference update
- Banking transition underway

## **Resolution #09-13-184. CONSENT AGENDA**

Superintendent recommends, Mr. Loth moves and Mr. Bagley seconds that the Board of Education approve the consent agenda – Item A through E. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

### A. Approve the following Personnel Actions:

#### 1. Resignations

A. Jacqueline Howell, Server/Helper, LH South, Effective September 20, 2013.

B. Monica Jordan, inadvertently placed on the agenda as Grade Level Chair (4<sup>th</sup>) on the August 27, 2013 Board Agenda.

2. Unpaid Leave of Absence(s):

- A. Kimberly Brown, Food Service, LH High, unpaid leave of absence  
From September 9, 2013 through September 30, 2013.

3. Employment, Classified, 2013/2014

- A. Elizabeth Philabaum, Server/Helper, LH West, currently on a continuing Contract, 4 Hours/189 Days/ Level 5 at a Salary of \$12.27/hr, effective August 19, 2013. (Replacing Veronika Vladicic)
- B. Ronald Koker, Bus Driver, Transportation, 4 Hours/179 Days (Prorated from 189 days) /Level 0 at a Salary of \$13.06/hr; one (1) year contract effective August 23, 2013. (Replacing Anita Key)
- C. Danielle Fleming, Health Aide, LH West, 7 Hours/179 Days (Prorated from 189 days)/ Level 0 at a Salary of \$12.19/hr; one (1) year contract effective August 23, 2013. (Replacing Jenny Jones)

4. Employment – Volunteer Supplemental, 2013/2014

<u>Name</u>	<u>Position</u>	<u>School</u>
Josh Short	Football Coach	High

5. Employment, Supplemental, 2013/2014

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Forgrave, Laura (Monica Jordan was inadvertently placed on the agenda for this position on the August 27, 2013 Board Agenda)	Grade Level Chair (4 <sup>th</sup> )	South	3	0	\$1,359
Noble, Lauren	Grade Level Chair (7 <sup>th</sup> )	Central	3	0	\$1,359

6. Employment – substitutes, 2013/2014

- A. Khadra Ahmed      Transportation Assistant      Step 0 \$11.85 per hour

7. Employment, Home Instruction Tutor, for a special education student who is unable to attend school, effective the 2013/2014 school year.

- A. Donna Chamberlain, 5 hours per week at a rate of \$25.00 per hour plus mileage at the prevailing IRS rate.

B. Approve the following staff for supervising students attending Camp Mary Orton and Orientation Day for Early College High School (ECHS), at a cost of \$25.00 per hour.

Brittany Loparich	11 hours
Jessica Clark	19 hours
Tyler Henne	6 hours

Comment: This will be paid with ECHS grant monies.

- C. Approves the following staff for New Teacher Orientation Coordinators, at a cost of \$25.00 per hour for three (3) days:

Lisa Painter  
Jaimie Morris  
Katie Guseman

Comment: This will be paid with Race to the Top (RTTT) monies.

- D. Approve to amend Resolution #06-13-113 (B) to add additional days, October 1, 2013 through October 21, 2013 to Johnny Morrison's supplemental contract, at a cost not to exceed \$1,000.00 to supervise the following staff: custodial, grounds, maintenance and an administrative assistant.
- E. Approve the contract with the East Central Ohio Educational Service Center (ECOESC) for one Mandarin Chinese visiting teacher at a cost not to exceed \$34,970.15.
- F. Approve the following staff member to monitor 42 incoming freshman for online curriculum for health through Apex Learning for Early College High School (ECHS) at \$25.00 per hour.

Phil Auer                      36.25 hours

Comment: This will be paid out of the Early College High School (ECHS) grant.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

## **ACTION AGENDA**

### A. Treasurer Recommendations

#### **Resolution #09-13-185.**

Mr. Bagley moves and Mr. Wand seconds that the Board of Education approves:

- a. Minutes of the August 5, 2013 Regular Meeting
- b. Minutes of the August 27, 2013 Regular Meeting
- c. Board reports
- d. Then & Now certificates

**AYES:** Bagley, Wand, Loth, Roth, Satterwhite  
The President declared the motion carried.

#### **Resolution #09-13-186.**

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves to The addition of fund 022 to serve as the fund for the OHSAA athletic tournaments hosted by Licking Heights.

**AYES:** Loth, Satterwhite, Bagley, Loth, Roth, Wand  
The President declared the motion carried.

**Resolution #09-13-187.**

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves the following resolution:

RESOLUTION

ESTABLISHING A CAPITAL PROJECTS FUND (USAS 070) FOR  
THE PURPOSE OF ACCUMULATING RESOURCES FOR THE  
ACQUISITION, CONSTRUCTION, OR IMPROVEMENT OF FIXED  
ASSETS

WHEREAS, pursuant to Section 5705.13(C), Ohio Revised Code, a school district may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district; and

WHEREAS, the School District desires to establish and maintain a capital projects fund to acquire, construct and improve certain fixed assets;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LICKING HEIGHTS LOCAL SCHOOL DISTRICT, COUNTIES OF LICKING AND FRANKLIN, STATE OF OHIO, THAT:

The School District hereby establishes a capital projects fund (the "Capital Projects Fund") to be used for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets. The Capital Projects Fund (USAS 070) shall be funded by transfer(s) from the General Fund (USAS 001) in the initial amount of \$133.00 by miscellaneous receipts not needed for the General Fund as determined by the Treasurer and certified to the Board, including but not limited to vendor bonuses; refunds, rebates or settlements; and, as permitted by law, investment earnings or proceeds from the sale of assets. Monies unexpended in the Capital Projects Fund after a period of ten (10) years shall be returned to the fund(s) from which they originated.

It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**AYES:** Loth, Satterwhite, Bagley, Roth, Wand  
The President declared the motion carried.

**Resolution #09-13-188.**

Mr. Satterwhite moves and Mr. Wand seconds that the Board of Education approves the permanent appropriations for FY 2014.

**AYES:** Satterwhite, Wand, Bagley, Loth, Roth  
The President declared the motion carried.

**Resolution #09-13-189.**

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves the purpose statements for student activity accounts as presented.

**AYES:** Loth, Satterwhite, Bagley, Roth, Wand  
The President declared the motion carried.

B. Superintendent Recommendations

**Resolution #09-13-190.**

Mr. Wand moves and Mr. Bagley seconds that the Board of Education approves the following certified employees:

1. A. Erica Kallergis, Substitute, LH South, at a daily rate of \$85.00, effective August 19, 2013 through August 30, 2013 (Replacing Amy Mangus who transferred to LH West)
- B. Erica Kallergis, Substitute, LH West, at a salary of (B - Level 0, Exp. 0 years) at a salary of \$1,525.15 effective September 3, 2013 through September 13, 2013 (Temporarily replacing Rachel Fouts who transferred to full time and assisting with Title One)
- C. Erica Kallergis, Title One Teacher, LH West, 163 days (Prorated from 182 days)/1 year contract at a salary of (B - Level 0, Exp. 0 years) \$27,621.98 effective September 16, 2013 (Increased due to student needs and enrollment)

Comment: The above Title One position is being paid with Title One Grant monies.

2. Theresa Roser, Title One Teacher, LH South, 158 days (Prorated from 182 days)/1 year contract at a salary of (M - Level 10, Exp. 11 years) \$44,366.40 effective September 23, 2013 (Increased due to student needs and enrollment)

Comment: The above Title One position is being paid with Title One Grant monies.

3. Amy Holt, .28 Art Teacher, LH West, 172 days (Prorated from 182)/1 year contract at a salary of (B - Level 0, Exp. 0 years) \$7,830.00 effective September 11, 2013 (Replacing Rachel Fouts who moved to full time)

**AYES:** Wand, Bagley, Loth, Roth, Satterwhite  
The President declared the motion carried.

**Resolution #09-13-191.**

Mrs. Roth moves and Mr. Bagley seconds that the Board of Education approves the following donations:

1. Central District Athletic Board, donation of \$500.00 for a tournament bonus to the athletic department.
2. Max and Erma's donation of \$133.00, Licking Heights portion from a Fund raising event.

**AYES:** Roth, Bagley, Loth, Satterwhite, Wand  
The President declared the motion carried

**Resolution #09-13-192.**

Mr. Loth moves and Mrs. Roth seconds that the Board of Education approves seven (7) students to attend Eagle Wings, at a cost not to exceed \$20,345.60 per student

**AYES:** Loth, Roth, Bagley, Satterwhite, Wand  
The President declared the motion carried.

**Resolution #09-13-193.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the contract with Pam Heyl effective August 30, 2013 through May 30, 2014 for the services of Speech and Language Therapy at the per diem rate of \$360.00 per day.

Comment: To provide services for K-12 students.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

**Resolution #09-13-194.**

Mr. Loth moves and Mrs. Roth seconds that the Board of Education approves Alyson Wand, .5 Kindergarten Teacher, LH West, 172 days (Prorated from 182)/1 year contract at a salary of (M – Level 1, Exp. 2 years) \$16,804.40 effective September 3, 2013. (Increased due to student enrollment and class size reduction)

**AYES:** Loth, Roth, Bagley, Satterwhite  
**ABSTAIN:** Wand  
The President declared the motion carried.

**Resolution #09-13-195.**

Mr. Satterwhite moves and Mr. Wand seconds that the Board of Education approves the Resident Educator Program Proposal, as presented.

**AYES** Satterwhite, Wand, Bagley, Loth, Roth  
The President declared the motion carried.

**Resolution #09-13-196.**

Mr. Bagley moves and Mr. Loth seconds that the Board of Education approves the Licking Heights Schools Broadcast Journalism Graded Course of Study for grades 9-12, as presented.

**AYES:** Bagley, Loth, Roth, Satterwhite, Wand  
The President declared the motion carried.

**Resolution #09-13-197.**

Mr. Loth moves and Mrs. Roth seconds that the Board of Education recognizes “Protect LH” as a support organization under Board Policy 9211.

**AYES:** Loth, Roth, Bagley, Satterwhite, Wand  
The President declared the motion carried.

**Presentation of Prepared Remarks by the Public**

Representative Heather Bishoff – Member of the Ohio House of Representatives from the 20<sup>th</sup> District.

Superintendent Comments:

- A. Belinda Hohman will be holding a CPI (Crisis Prevention Intervention) upcoming on multiple Saturday’s
- B. Straight A Fund – Webinar tomorrow and Thursday
- C. High school being considered for an independent film over the summer
- D. Ohio Teacher Evaluation System (OTES) reviewed and discussed
- E. Technology implementation is moving faster than expected on roll out
- F. Attended Pataskala Chamber of Commerce meeting

Board Comments:

Mr. Satterwhite

- Talked with Indiana Lt. Governor regarding education and partnerships with businesses, etc
- Wants to see Student Representatives added
- How do we keep track of outside schools educating our Special Education students?



Mr. Wand

- Golf team is struggling, but getting better
- Middle school volleyball is doing well

Mrs. Roth

- Thanks to Representative Heather Bishoff
- Thanks to Mrs. Mangus, Mrs. Frye and Mrs. Maciejewski

Mr. Bagley

- Welcome to the new staff
- Boys soccer won tonight
- Thanks to "Protect LH"
- Thanks for donations

Mr. Loth

- Thank you to West for hosting tonight's meeting
- Great start to the school year

**Resolution #09-13-198.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education enters into Executive Session for the purpose of:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

Tracy Russ, anticipated incoming board member, was invited into executive session.

TIME: 8:35 p.m.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

All who entered the Executive Session returned to regular session at 10:30 p.m.

## ADJOURNMENT

### **Resolution #09-13-199.**

Mrs. Roth moves and Mr. Bagley seconds to adjourn the Board of Education meeting at 10:30 p.m.

**AYES:** Roth, Bagley, Loth, Satterwhite, Wand  
The President declared the motion carried.

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PRESIDENT

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TREASURER

BOARD APPROVED: OCTOBER 15, 2013